



INSTALLATION OF LADIES AUXILIARY

PRESIDENT -**PURPLE**

VICE PRESIDENT -**ROSE**

TRUSTEE -TRUSTEE -TRUSTEE -**BLUE**

SECRETARY -**YELLOW**

TREASURER -**GREEN**

SERGEANT AT ARMS -**RED**

CHAPLIN -**WHITE**

New Officers please line up to form a cross. The President, Vice President, 3 Trustees form the cross bar, then the, Secretary, Treasurer, Sergeant of Arms & Chaplin. The entire Cross moves forward as each officer steps up to be installed, with installed officer returning to the back of the Cross.

Officers enter, each caring an unlighted candle. Large candle (lighted) is on installer's podium. Upon stepping forward to be installed, each officer will light her candle from large candle and given a rose.

DISTRICT DEPUTY: Will _____ (Chaplain) please open this ceremony with a Prayer?

CHAPLAIN: (Prayer of her choice).

DISTRICT DEPUTY: Please stand for the Pledge of Allegiance to the Flag.

(After the Pledge) Please be seated.

DISTRICT DEPUTY: The Ladies Auxiliary of Knights of Columbus Council# _____ is formed for the

following objective and purposes;

1. To promote sociability among the members.
2. To assist in promoting the welfare of Knights of Columbus Council# 2269.
3. To promote charitable activities.

PRESIDENT -Step forward and light your candle

DISTRICT DEPUTY: Purple has long been associated with leadership. The purple ribboned candle you hold is a mark of high achievement which is appropriate for you since we know that as President your work will be outstanding, _____ as President, will you preside at all meetings, counter-sign all orders drawn upon the treasury, set meeting dates and times, appoint committees and be a member ex officio of all committees except the nominating committee? (Answer), I WILL You are now duly installed as President for the coming year.

VICE PRESIDENT - Step forward and light your candle

DISTRICT DEPUTY: The rose ribboned candle you hold represents your participation in the work of the Auxiliary and your help to your President, _____ as Vice President, will you preside at meetings in the absence of the President, assume the duties of the President if she is unable to complete her term; act as Program Chairperson and maintain a current membership roster. (Answer) I WILL. You are now duly installed as Vice President for the coming year.

TRUSTEES -Step forward and light your candle

DISTRICT DEPUTY: The blue ribboned candles you hold represent the honesty and integrity with which you will perform your duties. _____, _____ and _____ will you audit the financial accounts of the Auxiliary each July. (Answer) I WILL. You are now duly installed as Trustees for the coming year.

SECRETARY-Step forward and light your candle

DISTRICT DEPUTY: The yellow-ribboned candle you hold represents the sunshine and cheer your notes will bring. _____ as Secretary will you keep the minutes of each meeting, read same at the following meeting, be custodian of all documents pertaining to your office, conduct the correspondence of the Auxiliary, issue all notices pertaining to the Auxiliary. (Answer) I WILL. You are now duly installed as Secretary for the coming year.

TREASURER - Step forward and light your candle

DISTRICT DEPUTY: The green-ribboned candle you hold represents the Treasury with which you are entrusted; these funds enable the Auxiliary to carry on its many charitable programs. _____, as treasurer will you keep a current list of members and collect all dues and fees. You shall notify delinquent members, keep all accounts of receipts and expenditures, receive and deposit all monies belonging to the Auxiliary, and pay out same in such a manner as shall be designated by the Auxiliary and countersigned by the President. You shall make a monthly report of your office and shall cooperate in preparation of semi-annual audits. (Answer) I WILL. You are now duly installed as Treasurer for the coming year.

SERGEANT AT ARMS - Step Forward and light you're candle

DISTRICT DEPUTY: The red-ribboned candle you hold denotes the vibrancy with which you will carry out your duties of enforcing order at Auxiliary meeting and planning and serving food at meetings and other social events. _____ will you as Sergeant at Arms assume these duties? (Answer) I WILL. You are now duly installed as Sergeant at Arms for the coming year.

CHAPLIN - Step Forward and light you're candle

DISTRICT DEPUTY: The white-ribboned candle you hold represents your faithful guidance at the meetings by leading the Auxiliary in prayer and the Pledge of Allegiance, maintaining attendance and sending condolence cards. _____ will you as Chaplin assume these duties? (Answer) I WILL. You are now duly installed as Chaplin for the coming year.

DISTRICT DEPUTY: This concludes the installation ceremony for the Ladies Auxiliary

DISTRICT DEPUTY: Chaplain _____, will you please close this ceremony with a Prayer?

CHAPLAIN: Remarks and prayer of her choice.

supplies needed: Past President sets up and hands out roses.

American Flag

Nine White candles with appropriate colored ribbon attached. Nine roses as a sign of loyalty. Given by Past President.